SUBJECT SELECTION

Year 10 2016

bundamba state secondary college
Bundamba State Secondary College has an explicit focus on improving Student Outcomes, Literacy/Numeracy, Student Wellbeing and Engagement. The Year 10 Curriculum has been structured to become the starting point of learning in the Senior School. Students start their senior years of schooling by planning for their final years of learning with a ‘stocktake’ of their learning plus their future options. In Year 10, studies will ‘mirror’ a senior format eg. Students will have the opportunity to choose studies which closely reflect the course they are considering for Year 11/12.

All students in Year 10 will study:

- English
- Mathematics
- Science
- Studies of Society and Environment (SOSE)

Year 10 students will select TWO electives which will be studied for the complete year.

Elective choices include:

- Technology and Business
  (Physical Education, Home Economics, Manual Arts, Technology and Business)
  and/or
- the Arts (Visual Arts, Dance, Drama, Music, Media Studies)
Eligibility for a Queensland Certificate of Education

To be eligible for a QCE, a student must be enrolled with a school and registered with the Queensland Curriculum and Assessment Authority. Our school organises student registration with the QCAA. For most students QCE points will be achieved over Years 11 and 12. Others may not finish it until after they finish Year 12. The total amount of learning required is at least twenty credits. This reflects an amount of learning that could reasonably be achieved by most young people over a two-year, full time program of Senior Studies.

Bundamba State Secondary College students in Years 11 and 12 will be required to enrol in six subjects including an English and Maths subject. To ensure the award of the QCE, students should obtain results of at least Sound Level of Achievement in four of these subjects, including at least a Sound Level of Achievement in an English subject and a Mathematics subject, or at least a C on the Queensland Core Skills Test (taken in Year 12). There are various other ways of achieving a QCE.
This booklet sets out details of our Year 10 courses for 2016. This information is designed to assist Year 10 students to make wise selections of subjects for the next year. Students and parents are urged to read this booklet carefully. Please feel free to consult members of the school staff at any time about these very important decisions.

In choosing your Year 10 subjects, you should consider the pathway you are considering in your Senior Years 11 & 12.

**Types of subjects in Year 11 & 12**

Years 11 & 12 subjects offered at school are either ‘Authority’ subjects, ‘Authority Registered’ subjects and Vocational Education and Training (VET).

**Authority Subjects** are those whose syllabus is determined by the Queensland Curriculum and Assessment Authority (QCAA) and whose results are moderated by the QCAA. Authority Subjects are of sufficient academic rigour that they are used in compiling a students’ Overall Position (OP) at the end of Year 12. The OP is the number used to determine allocation of places in tertiary courses.

**Authority Registered Subjects** are those where subject content is approved by the Queensland Curriculum and Assessment Authority but the results are determined by the school without Authority moderation. Authority Registered Subjects do not count towards calculation of an OP for tertiary entrance. They are often Vocationally based; their delivery is monitored by the relevant industry and they are often referred to as Subject Area Specifications (SAS).

**Vocational Education and Training (VET)** are subjects that students study vocationally as part of their courses, they will receive vocational certificates in addition to the Queensland Certificate of Education.

Students aiming at university study require an OP. They must study the equivalent of five Authority subjects through Years 11 & 12. Three of these subjects must be studied for the entire two year period. The prerequisite subjects for all tertiary course can be found on line at QTAC or in the QTAC- Guide to Tertiary Courses. Advice is also available for the Guidance Officer, Principal, Deputy Principals or Head of Department Senior Schooling.
Choosing Subjects appropriate for You!

An Overall Plan for choosing your subjects:
You should choose subjects you enjoy
• In which you have achieved good results
• That will challenge you but in which you can achieve success
• Which will help you reach your career and employment goals
• That will develop skills, knowledge and attitudes useful throughout your life
• That will build underpinning knowledge and skill for Years 11 & 12

Some Subject Selection Guidelines:

Find out about occupational pathways. It is helpful if you have some career ideas in mind before choosing subjects. If you are uncertain about this at present, then select subjects which will keep several career options open to you. The Guidance Officer will be able to help you with this.

Consult Internet sites with career information, including the following:

My future: [www.myfuture.edu.au](http://www.myfuture.edu.au) This includes questionnaires dealing with skills, interests, values and personal style. These are used to produce a list of possible occupations.
Check out carefully each subject which may be suitable for you. Take the following steps to ensure that you understand the content and requirements of each subject:

- Read carefully the subject descriptions and course outlines in this book.
- Talk to Heads of Department and to teachers who teach the subjects in which you are interested.
- Look at books and materials used in the subject.
- Talk to students who are already studying the subject.
- Discuss your options with your teachers who know you and are aware of your abilities.

Choose a combination of subjects that suits your interests, needs and abilities.
It should be noted that the establishment of a class in any subject is dependent on adequate numbers of students wishing to study the subject. The number of teachers appointed to the school is dependent on total school enrolments, and the staffing scale assumes that all subject classes will have reasonable numbers of students. While the school has a certain amount of flexibility in forming classes, it is not feasible to create a large number of very small classes. Student and parents will be advised if it is not feasible for a class to be provided in a particular subject. Every effort will then be made to provide reasonable alternatives for student affected by this.

Bundamba Textbook and Resource Hire Scheme
Many subjects do not have one set textbook. There are multiple textbooks and resources used in classrooms to teach the range of subjects we offer. Parents are therefore strongly advised to join the Textbook and Resources Hire Scheme sponsored by the Parents and Citizens Association and the school. In this way, your child is guaranteed access to all resources and text materials built up over many years at Bundamba.
School Based Apprenticeships / Traineeships

What are they?

School-based apprenticeships and traineeships allow high school students—typically Years 10, 11, and 12—to work with an employer as paid employees while studying for their QCE. At the same time, students undertake a training qualification with a registered training organisation chosen by both the employer and the student. A school-based apprentice’s or trainee’s employment and/or training arrangements must impact on their school timetable for the program to be considered school-based.

What are the benefits of doing a school-based apprenticeship or traineeship?

The benefits of doing a school-based apprenticeship or traineeship include:

- Receiving both an education and a job
- Being a step ahead of the competition for jobs
- Learning the related knowledge and skills
- Getting paid while you learn
- Working towards achieving a nationally recognised qualification
- Gaining hands-on experience in a real job
- Gaining the skills and experience to help you go on to tertiary study
- Experiencing a great way to move from school to work
- Gaining a sense of achievement

Doing a school-based apprenticeship or traineeship is a great start to your career.
Getting started

To start a school-based apprenticeship or traineeship, you must find an employer and have the support of your parent or guardian, and your school. You and your parent or guardian need to sign a training contract with your employer.

As part of your school-based apprenticeship or traineeship you are required to work for a minimum of 50 days in a 12 month period. Some school-based apprentices and trainees may work one to two days a week and attend school on the remaining days. Alternatively, you may work for blocks of time, depending on what you and your employer need. You must work out these arrangements with your school and training provider.

Remember to think about:

- How many subjects you want to study and how the school-based apprenticeship or traineeship will affect your timetable
- What transport you will need to get to work and training and how much it will cost.

School-based apprentices and trainees must be able to document how their day is allocated over school, work and training. To do this, students must negotiate an Education, Training and Employment Schedule with the support of their school, their employer, the supervising registered training organisation, and their parent or guardian. This schedule must be negotiated at the same time the training contract is signed. Education, Training and employment Schedules can vary from student to student and must involve working and training. This may happen:

- One to two days per week, attending school on the remaining days
- For blocks at a time in the workplace
- On weekends, school holidays, or after school.

The qualification or competencies you complete during your school-based apprenticeship or traineeship can be counted towards your QCE and are recognised wherever you go in Australia. It is also possible for you to gain an Overall Position (OP) Score while undertaking a school-based apprenticeship or traineeship.
Who is eligible?

School-based apprenticeships and traineeships are designed for Year 10, 11 and 12 students. To do a school-based apprenticeship or traineeship, you must:

- Be enrolled in study that will lead towards a QCE or equivalent
- Have an employer
- Have a training provider
- Work out with your school, and your parents or guardians, how you will modify your school timetable to fit in the training for your apprenticeship or traineeship
- Be available to your employer for work or training during the times agreed to by your school.

Pay and conditions

Unlike other apprentices and trainees, school-based apprentices and trainees:

- are not paid for the time spent undertaking training delivered by the training provider
- do not accrue sick leave or recreation leave
- you are not paid for the time spent working, including an extra amount to make up for not receiving sick leave or recreation leave.
Additional Information

- Failure to complete or cancellation of a School-based Traineeship or Apprenticeship may impact on further training permitted once the student has left school.
- School-based Traineeships or Apprenticeships should be in the career that the student has chosen to pursue once he/she has left school. Students should not do a school-based Traineeship or Apprenticeship for the sake of doing one. It must be linked to the Student Education and Training Plan (devised in Year 10) or assist a student to achieve their future goals.
- Work Experience is strongly recommended as this can sometimes lead to a school-based Traineeship or Apprenticeship.
- School-based Traineeships or Apprenticeships are advertised on notices read in Period 1 each morning.
- School-based Traineeships or Apprenticeships are also advertised on the notice board outside the B Block staffroom.
- Students are to respond to the advertised positions and will be required to prepare a Resume and Letter of Application for each position.
- Students will also be required to attend an interview with the prospective employer to assess suitability for the position.

It is recommended that students take the initiative to leave their Resume and a canvassing letter with employers in the industry are the student wishes to work in.
Related Year 11 Subject

English (Authority subject)
English Communication
(Authority Registered subject)

Subject Description
Language and Literature Study focussing on novel, poetry, drama and media texts. Students learn how cultural contexts and social situations influence the ways literary, mass media and everyday texts are interpreted and constructed. Focus on critical literacy and text analysis.

Units Taught
Semester 1 – Being Different
Novel Study
Poetry Study
Semester 2 - Windows on the World
Drama Study
Media Study

Assessment
English is assessed through a combination of written and spoken items. This may include examinations. Some class time will be allowed for completion of assignments although home study is essential. Well organised students will manage the assessment load.

Study Requirements
2 – 3 hours per week

Why study this subject?
English is an essential requirement of all jobs and tertiary study. A good standard of written and spoken communication skills as well as the ability to analyse and think critically are essential for success in many other curriculum areas such as history, biology, legal studies, geography drama, music and dance.
Subject Description
Students will engage in a curriculum that allows them to develop increasingly sophisticated and refined mathematical understanding, fluency, logical reasoning, analytical thought and problem-solving skills in preparation for further study in Mathematics.

Units Taught
Strands and sub-strands taught throughout the year are:

Number and Algebra – Real numbers; Money and financial mathematics; Pattern and algebra; Linear and non-linear relationships
Measurement and Geometry – Using units of measurement; Geometric reasoning; Pythagoras and trigonometry
Statistics and Probability – Chance; Data representation and interpretation

Assessment
Unit tests and assignments

Study Requirements
1 to 2 hours per week of homework and study

Why study this subject?
Students develop mathematical skills that are needed for their personal, work and civic life. The skills required to study Mathematics are taught in the broader context of applications, problem solving and technology. Students have the opportunity to engage in concepts that lead to an understanding of the wide range of uses of Mathematics.
Related Year 11 Subject
Authority subjects
Biology, Chemistry and Physics.
Authority Registered subject
Science in Practice

Subject Description
This subject is divided into the four science disciplines of Biology, Chemistry, Physics and Earth Science with one being studied each term. Students study these units using a mix of theoretical lessons and experiment.

Units Taught
- Genetics and the theories of evolution: study the structure of DNA and genetic diseases as well as use the theories of natural and artificial selection to explain biodiversity.
- Chemical Reactions: link the structure of atoms to chemical reactions eg combustion and precipitation reactions. Experimental work is an important component in this unit.
- Physics of Collisions: relate the impact of rapid changes in forces and energy on the motion of objects to the consequences of collisions and the design of car safety features.
- The Universe: study of the features of the universe including the formation of stars and black holes plus global systems on Earth.

Assessment
End of term exams; research assignments; projects

Study Requirements
One hour to two per week of homework and study with more closer to assessment due dates and exam times.

Why study this subject?
Science provides opportunities for students to develop an understanding of important science concepts and of their application to everyday life. This enables students to make informed decisions about local, national and global issues and to participate in science related careers. The Y10 Science program prepares students to study Biology, Chemistry, Physics and Science in Practice in the Senior School. Physics and Science in Practice in the Senior School.
Subject Description
History prepares the student for the senior subjects of Ancient History and Modern History. Both these subjects focus on human societies and their achievements and utilise critical thinking to develop an understanding of preferred futures.

We live in a world of rapid change and History examines the processes of change in the past and prepares the student to deal with change in the future.

Geography is an introduction to the Social Science of Geography, which examines the ways in which people use the earth and its resources. It studies the reasons for people’s decisions to live in certain areas – rural or urban; big or small. It examines the processes that make some countries wealthy and leaves others living in abject poverty. It is a life subject.

Unit Taught
Students study one semester of History and one of Geography.

History Units: Australia – 1918 to present
Unit 1 – World War II
Unit 2 – Rights and Freedoms

Geography Units: Climate change
Coastal or Riverine landscapes

Assessment
A combination of:
Research tasks
Essays
Examinations
Oral Presentations

Study Requirements
1 – 2 hours per week on each subject.

Why study this subject?
History prepares the student of a world of rapid change and like all Social Sciences; it develops the assignment writing skill necessary in all university courses. It has direct relevance to courses such as Arts, Technology and Journalism and it is a life subject that prepares the student to make rationale decisions about preferred futures.
Related Year 11 Subject
Physical Education (Authority)
Recreation Studies (Authority Registered)
Certificate III in Fitness (VET)

Subject Description
This subject will introduce students to a wide range of physical activities so they can learn skills, knowledge and attitudes that will empower them to become physically active throughout their lives. It provides an insight into prevalent health issues faced by teens in today’s society, as well as enabling them to understand the effects of physical activity and scientific knowledge of how our bodies work.

Units Taught
Term 1 – Health Issue – Tobacco
Term 2 – Health Issue – Alcohol
Term 3—Exercise Physiology
Term 4 – Biomechanics

Students will experience a range of sports, skill learning, tactics and strategies including but not limited to: Rock Climbing, Futsal, Touch, and Volleyball.

Assessment
Students will undertake a range of assessment techniques using written, oral and physical tasks.
VISUAL ART

Related Year 11 Subject
Visual Art (Authority)
Visual Art (Authority Registered)

Subject Description
Visual Art is a powerful and pervasive means which students use to make images and objects communicating aesthetic meaning from informed perspectives. Students have the opportunity to experiment with a wide range of media as well as critique art works. They will express their individuality through creating 2 and 3 dimensional images and objects using a range of art media. Students will be expected to investigate themes and issues which relate to their observation of the world. They will research and evaluate their own and other artist's work.

Units:

1. 'Personality Portrait' Painting [2-D Painting; Drawing; 2-D/3-D Mixed-media].
2. 'Art Goes Pop' Cartooning [Drawing; Painting; 2-D wet and dry media; Cartoons/Comic Strips/Anime].
3. 'Unmasking Culture' Mask Making [2-D and 3-D mixed-media mask construction; Drawing; Presentation].
4. 'Surreal Appeal' Photoshop Landscapes [2-D/illusion of 3-D space Digital design; Basic Photography].

Assessment:
For each unit students will mainly be assessed on Making folios. This may comprise of a variety of task types such as designing, researching, brainstorming, media skill building exercises, related artists/artwork analysis, reflections and main artwork development. Two extended written Appraising Essay Tasks will also be completed (1 per semester only), each requiring some research and application of written literacy skills and visual language knowledge.

Study Requirements:
Creating quality artworks is time consuming. Making (practical) and appraising (written) tasks will be completed using both in school and at home study time. Students must purchase a visual diary and may need to provide some material. Time to visit galleries or special art events need to be considered also.

Why study this subject?
Our visual world has expanded and become visually demanding Visual Literacy is an essential part of reading the images we are bombarded with each day of our life in our contemporary society. This subject will allow students to develop their visual communication skills, enhance their understanding of themselves as members cultures and societies and give them opportunity to creatively respond and appreciate diverse social ideas and issues. Visual Art related industries are growing and the opportunities for creative people are many.
**Related Year 11 Subject**  
Dance (Authority subject)

**Units Taught**  
Poetry Dance (Contemporary Dance)  
All that Tap (Ritual, Tap and Popular Dance)  
Fusion Dance (Mixed Genre Unit)  
Dance on Film (Hip Hop and Popular Dance)

**Study Requirements:**

**Assessment Practical**  
**Choreography:**
Dance works, section or movement sequences devised individually, in pairs or groups:

- In response to stimuli; combination of improvised and prepared material; informed by a particular style; adapted from an existing dance work.
- Supported by a statement of choreographic intent.
- Each student individually responsible for a work of 30-60 seconds, or equivalent section of a larger work.

**Performance:** Adapted repertoire, prepared movement sequences, unseen movement material, teacher choreographed sequences (1-2 min).

**Theory**
- Critical reflection, comparative analysis, short written response (400-600 words)
- Multimodal video task (3-4 minutes)

**Expectations and Homework:**
The Year 10 Dance program will be undertaken in the normal class time allocation for the senior school, comprising of three 70 minute lessons each week. Students require a high degree of commitment to this course and should be prepared to attend a considerable number of rehearsals in their own time.

**Why study this subject?**
Dance is a unique medium for learning about yourself and the world. Through an artistic aesthetic and cultural dance education, students develop creative potential through physical expression. Performance and analytical skills are mutually developed and valued whether the students are writing assessment task or creating/performing dances.
Related Year 11 Subject
Drama (Authority)

Subject Description
Drama focuses on students expressing and communicating understandings about human issues and experiences through the enactment of oral and imagined events. While interacting in a range of roles, relationships, situations and contexts, students investigate feelings, actions and consequences. They develop confidence and self awareness as they collaborate to prepare and present drama. They develop understanding of the forms, styles and purposes of drama in various contexts.

Drama in Year 10 is taught through an outcomes approach and the Drama outcomes are organised in the three dimensions of Forming, Presenting and Responding.

Units Taught
Semester One:
History of Theatre
Physical theatre and Mask
Play Review (semester 1 or 2)

Semester Two:
Australian Drama
Movie Monologues
Junior Producers—Class production
Play Review (semester 1 or 2)

Assessment
Building on from Year 8 and 9 drama learning, The Foundation Drama Program is pitched at Level 6 Learning Outcomes form the Arts Syllabus 1 -10 and are typically demonstrated by the end of Year 10. Students will be given numerous contexts to demonstrate the following Level 6 outcomes over the course of the whole year.

Study Requirements
High demands of rehearsal at school during class/lunch/after school and at home. Drafting of complex analytical essays and reviews. Reading at home of dramatic theory and criticism at times. It is also a requirement of this subject to attend live performance for both teaching and learning assessment requirements. Performance will cost between $5 and $20 per year.

Why study this subject?
Drama is one of the oldest art forms on Earth. It teaches how to be critical of the world around them and how to manipulate the dramatic form to celebrate and criticise culture. But learning in Drama does not just occur about drama. Students also lean in and through drama. They learn about themselves and issues pertinent to their own lives. Drama honours the stories of its students and gives them a medium to express themselves and their stories through an art form. Many people think that drama can only lead to careers in the Performing Arts. Whilst the Arts industry is a booming industry in Australia (the second biggest employer) drama can also assist those students looking at pursing any career in the customer service industry or rather, any industry that involved communication, team work, negotiation and confidence. Being able to “thin on your “ and come up with creative possibilities is relevant to any career path including those in Technology, Science, Health, the Humanities and believe it or not Maths and Sport!
### Subject Description
This subject involves the listening (analysis), composition and performance of music.

### Units Taught
- Instruments and Orchestration
- Vocal Music
- Music Enhancement

### Assessment
- Composition
- Performance
- Analysis Essay

### Study Requirements
Study and practise of a musical instrument at home for approximately three to four hours a week. The Music facilities at school are available to all students wanting to Practise.

### Why study this subject?
The study of this subject can lead to an array of careers such as performing artistry, functional/event management, the entertainment industry, teaching in schools/early childhood, private studios, recording, and composing, musical therapy, conducting and musicology. Many people who have music as a hobby also gain benefits from the study of this subject.
Related Year 11 Subject
Film, Television and new Media
(Authority Subject)

Subject Description
Students explore the way media works to create various types of images using various technologies. They explore, design and create digital media through animations and film technologies. Students will also explore the roles of people in the media industry, and the way the media represents and promotes certain ideas through the use of persuasive devices in both the written and visual codes.

Units that may be taught
Animation, News, Podcasts

Assessment
Students will be assessed on both Practical and Theoretical components of the course. The practical process will include a production task requiring the understanding and use of pre-production, production and post-production (editing) techniques. An examination and/or analytical essay will form the theoretical assessment.

Study Requirements
Creating quality productions require dedication and a high commitment of time is demanded. Practical tasks in particular will require not only school time, but also work to be completed at lunch, after school and at home. Theory and preparation of analytical essays will at times be required to be completed at home. The students may have some costs associated with this unit to cover the use of production materials and to visit various film events/activities.

Why study this subject?
This subject provides a foundation for students wishing to study the authority subject Film, Television and New Media in Year 11 (to start in 2010). Through participating in media activities students will expand their analytical skills needed to become discerning audiences and consumers in a society that relies on visual images and technology to communicate.
Related Year 11 Subject

Hospitality (Authority Subject)

Subject Description

Introduction to Hospitality is a subject that develops an understanding of the hospitality industry and the skills necessary to work in that industry.

Units taught

Basic Cookery Methods, Hygiene and Safety, Knife Skills, Practical Topics, Restaurant Presentation and Practical Ventures.

Assessment

Examinations (theory and practical), Continuous Practical Assessment, Practical Ventures

Study Requirements

Regular revision of class notes, willingness to participate in practical ventures, completion of set tasks.

Why this subject?

Introduction to Hospitality provides a solid foundation for students wishing to pursue Senior Hospitality or seek employment in the hospitality industry. It will also equip students with new skills that can be employed in kitchens everyday.
Related Year 11 Subjects
Technology Studies and Graphics
(Authority subjects)

Subject Description
The subject addresses two areas of senior studies. It will develop students’ skills in all areas of product development from the initial designing stage to completion of the final product. Students are exposed to a variety of materials, wood, metal and plastics, when constructing their projects. Graphics will be integrated with Design briefs and many drawings will be completed on CAD.

Units Taught
The course develops students’ skills in the areas of:
- Product Designs and Development
- Materials
- Safety
- Systems
- Orthogonal Views
- Pictorial Views
- Plane Geometry

Assessment
Assessment will include written design folios, Practical Project Manufacture, Graphic presentations and tests.

Study Requirements
Students will be required to complete many of the Design Folio aspects at home to allow for sufficient time to complete the practical project. Graphic worksheets and practical exercises will be completed utilising class and home time.

Why study this subject?
Technology Studies is beneficial to students who are interested in the development of their own project design. The subject is useful for students who wish to study Engineering at a Tertiary level and is very helpful to students who are contemplating a trade or Diploma Course.
Graphics assists students in many areas of career choices, ranging from architecture and drafting to almost any trade. It will assist students to develop their skills in
Related Year 11 Subject
Furnishing & Engineering (Authority Registered)

Subject Description
This subject will focus on developing students’ hand skills when constructing articles from both wood and sheet metal. Semester 1 will concentrate on wood bias materials while semester two will focus on sheet metal production.

Units taught
Projects will be designed to develop students’ knowledge and skills in the areas of:
- Materials – Wood and Acrylics
- Material – Sheet Metal
- Marking Out
- Construction
- Finishing

Assessment
Students’ projects will be assessed in the areas of skills and finish. Related theory and practical work will also be assessed in formal tests.

Study Requirements
Most aspects of this subject will be completed in class time.
**Related Year 11 Subjects**
- Certificate III Business
- Business Studies (Authority Registered)
- Information and Communication Technologies (Authority Registered)

**Subject Description**
Business Non OP Strand is a one-year course which aims to give students the opportunity to develop an understanding of the Year 11 and 12 Authority Registered (Non OP) subjects and to have a taste of the type of skills and content required for these subjects. Students will explore the way Business and ICT works through theoretical, practical and project based work.

**Units Taught**
The course is divided into three units of study. These units will be in the areas of:

- **Introduction to Business Studies**
  - Project based unit in which students work in a group running their own business venture within the school.

- **Introduction to ICT**
  - A practical topic where students will be working with modern Hardware and Software.
  - Topics that may be covered include audio and video production, creating websites and image creation and editing.

- **Introduction to Certificate III in Business**
  - Students learn what it takes to become a Business Professional.
  - Topics that may be covered include critical and creative thinking, leadership, teamwork, financial literacy and Workplace Health and Safety.

**Assessment**
A combination of the following are used:
- Portfolio
- Short answer and paragraph responses
- Practical exercise completed in class
- Project based work

**Study Requirements**
Students will advance their skills if they practice the work learned in class. A high degree of accuracy and presentation is expected so students must show attention to detail and show persistence.

**Why study this subject?**
All industries use computers and it will enhance a student’s job prospects if they have effective computer skills. Students will learn practical skills which can assist them in the workplace. It is envisaged that by the end of the course the students would have a clear understanding of each of the subjects curriculum and they will be able to make an informed decision when choosing senior subjects.
Subject Description
Business OP Strand is a one year course which aims to give students the opportunity to develop an understanding of the Year 11 and 12 Board subjects (OP) and to have a taste of the type of skills and content required for these subjects.

Units Taught
The course is divided into three units of study; the first being an introduction to Legal Studies which introduces Legal Studies Concepts such as; the introduction to the Legal System and Youth and the Law. The second topic is Introduction to bookkeeping, GST and Preparation of Accounting Records with GST as the introduction to Accounting. Final topic to be studied would be Introduction to BCT and would involve the following topics: Business environments, Workplace Health and Safety and sustainability and social media in business.

Assessment
Assessment will be in the form of portfolios, practical tests prepared both manually and on the computer, short answer and paragraph responses, assignments/projects which are research based.

Study Requirements
Students are required to complete regular homework tasks, read information presented in texts and be prepared to think issues through in preparation for class discussions.

Why study this subject?
Every aspect of society and industry is dependent on a knowledge and understanding of business activity. It is envisaged that by the end of the course the students would have a clear understanding of each of the subjects curriculum and they will be able to make an informed decision when choosing senior subjects.
Using OneSchool to select your subjects

Part 1 Logging on to “My Education Plan”
- Logon to your computer and the BSSC one portal student page will appear
- Go to the top right hand side and find the link that says “sign in” and this will connect you to “OneSchool”
- Use your school user name and password
- If you have not logged on before you will need to “accept” the agreement AND accept the location
- Find “my education plan” – at the top on the left hand side
- 4 tabs will come up – Intended Learning, Personal, Careers and Courses and Subject selection
- Complete the Intended Learning section by answering each of the questions

Part 2 Completing the section “Personal”
- Click on the “Personal” section and complete the sections goals, areas to improve, strengths
- Then go “Learning Snapshot”
- Click each subject individually
- You will be shown your Semester 1 results for Achievement, Behaviour and Effort
- Follow the prompts and describe how you achieved those results AND what your strategies are to improve your results for this semester.

Part 3 Explore the section “Careers and Courses”
- Follow the prompts and answer each question
- Then click on Subject Selection

Part 4 Completing the section “Subject Selection”
- Click on “click here” to choose the new model (for 2016)
- Press “save”
- Select “edit”
- Follow the prompts to choose your subjects. Read the information at the top of the section and follow the directions.
- Finally follow the prompts to select your reserves. These must be different to the subjects you have already chosen.
Ensure that you click “save” BEFORE you exit the screen.

Part 5. Discuss your choices with your parents. You can access one school from the school website.
Subject Selections will close on October 23rd